

**Blanco County South Library District Board of Trustees Meeting  
Tuesday, December 11, 2018**

Meeting was called to order at 9:30 A.M. Attending were Nancy Cline, Millie Jones, Andrea Whitesides, Jim Dyer, Kathee Copeland, Crystal Spybuck, Brian Fields, and Jackie Hellinger.

**Public Comments – There were no public comments.**

**Approval of November 13, 2018 Meeting Minutes – Minutes were approved.**

**Unfinished Business**

1. **80<sup>th</sup> anniversary of founding of Library – Crystal Spybuck reported on the event. See attached director's report for details.**
2. **Capital One account discussion. Should we change? – The issue was discussed and it was decided that staff would look for alternatives and the board would consider a proposal to move the account at the next meeting.**
3. **Bus tour to Waco fundraiser – Andrea Whitesides reported on progress and options being considered for an early spring bus tour to Waco.**

**New Business**

1. **Request for funds for holiday gifts for staff and volunteers –A motion was approved to use \$175 for gift cards for staff and volunteers.**
2. **Discussion of Library Book Bag fundraiser – Crystal Spybuck discussed possibility of selling book bags as a fundraiser. It was decided to consider this for the future.**
3. **Quarterly Investment Report – Millie Jones reported on status of investments. No major issues but concern about receiving promised money from city and county. Library staff are working on that.**
4. **Blanco Library Inc. Report – Reported that the pecan sale was very successful. Activities for Wild Woman Weekend were discussed. Reported that serious efforts being made to raise funds for the library in the future.**
5. **Friends of the Library Report – No report.**
6. **Budget and Financial Reports – Millie Jones reported on expenditures and receipts. No problems are indicated. There was a discussion about what costs are being covered by the Hancher grant.**
7. **Financial Reports – Motion to pay the bills was approved.**

8. **Library Director's Report –Crystal discussed the items in the attached director's report.**

**Announcements**

1. **Next meeting – January 8, 2019**

**Executive Session**

1. **Employee salary discussion**

**Executive Session ended-**

**Motion to approve pay increase of \$1 per hour for Brian Fields retroactive to September (date of his one year evaluation) was approved.**

**Meeting adjourned at 11:30**

**James Dyer  
Secretary**

**Library Director's Report**  
**December 2018**  
**By Crystal Spybuck**

- Volunteer update: Terry E. and Jane S. have started their volunteer training. Betsy S. will start her training after the beginning of the year. Retired volunteer Latitia (Tish) Johnson passed away December 2<sup>nd</sup>.
- The Library's 80<sup>th</sup> Birthday Party had a good turn out in the end for the weather and other events happening that day. We recorded about 40 people attend. Kara took photos and edited them so they will be emailed later this week. Final budget numbers:
  - Budgeted: \$1,500
  - Spent: \$589.91
  - Raffle brought in: \$44
  - Birthday hearts are still being sold and currently brought in: \$62
- Joni K. has started a Wednesday morning children's reading and crafts program. No children attended the first 2 sessions, but 4 attended the third session. We are working on advertising strategies for more attendance.
- Request to review room policy: attaching the email with the question. The request appears to be to create a steeper deposit to allow non-profits who use our facilities on a more regular basis to not pay for using library equipment when they are scheduled for the room. This does not line up with our budget to bring in about \$75 per month on room rentals. I agree that we can now reasonably reduce the cost of using our A/V equipment from \$25 for the projector and \$25 for the screen to a combined cost. We have been having an issue with this organization not scheduling their meetings at least 2 weeks out and not giving us a deposit or payment at least a week out.
- MOU for Wild Woman Weekend:
  - As stated during the last meeting, the Blanco Library and Johnson City Library would like to team up to present two programs; one yoga and one Sip & Paint style. Blanco Non-Profit Coalition is requiring a signed MOU from both libraries.
- Items selected to fulfill the Ladd and Katherine Hancher Library Foundation funds are still being installed.